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Board Chair

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Specialized Behavioral Health (SBH) Resource Parent Support Worker (RPSW)

Job purpose

The SBH RPSW ensures that SBH Resource Parents (RP) receive training, support, and coaching necessary to maintain the stability and well-being of the child and/or youth in their homes. The SBH RPSW will collaborate with and serve as liaison between the SBH RP and Community Umbrella Agency (CUA) Case Manager (CM) to ensuring that the Single Case Plan (SCP) is adhered to and up-to-date.

Duties and responsibilities

- RPSW must participate in weekly one-hour supervision
- RPSW maintains a maximum case load of 14 children and/or youth
- RPSW must complete 40 hours of training in the first year and 20 annually thereafter, focused on trauma and behavioral health
- RPSW must perform initial and quarterly home inspections that may include children or youth, if they are home
- RPSW must provide face-to-face support to RPs at a minimum of two time per month, with more frequent and intense contacts for new placements and during periods of crisis
- RPSW must provide initial, in-person contact with RP within 48 hours of SBH level child being placed in the home
- RPSW must develop and implement an Individualized Crisis Response Plan, in collaboration with RP and CUA CM, within five days of the placement to ensure that RP is prepared and able to meet the immediate safety needs of the child/ youth
- RPSW must develop and implement a SBH RP Support Plan specific to each SBH child or youth within 30 days of the placement to identify responses and strategies that can be employed to maintain stability and well-being
- RPSW must support RP with developing a plan to meet transportation needs of child and youth and may need to provide transportation, as necessary
- RPSW will ensure that RP is in compliance with medication administration documentation for content and timeliness and provide feedback and development focused corrective action focused on RP development, if necessary
- RPSW will coordinate with CUA CM to provide updates on SBH RP with child or youth and overall stability in the home and ensure that the CUA schedules evaluations, appointments, behavioral health services, visitation and teamings at times that are conducive to the RP's schedule

- RPSW must assist the RP to develop a perspective of behaviors as they may relate to trauma history and coach them on parenting strategies that meet the needs of the child or youth in their home
- RPSW must support RP collaboration with behavioral health providers to help ensure the consistent use of clinically sound approaches and strategies in the home and community settings
- RPSW must maintain documentation of supports and interventions provided to RP and ensure that substitute care-giving is in place with up-to-date clearances and child care services
- RPSW must ensure RP remains compliant according to PA chapter 3700
- RPSW may be required to attend court hearings
- RPSW must always use the approach “See Something- Say Something- Do Something”
- RPSW must notify management and CUA if child or youth experiences circumstances or exhibits behaviors that require CUA CM response or any safety concerns/incidents, taking immediate action to maintain the child or youth’s safety and well-being
- RPSW will be on-call to handle emergencies that may arise
- RPSW will serve as proxy for RP, in their absence
- Other duties as assigned to support the mission of Pradera

Qualifications

- Minimum one year of experience providing services to children, youth or families in a behavioral health setting
- Bachelor’s Degree in Social Work, Psychology or related field
- Pennsylvania Child Abuse Clearances, Pennsylvania Criminal Record Clearance, Federal Bureau Investigation (FBI), Medical Examination
- Preferably knowledge of Pa Chapter 3700 preferred
- Computer savvy, familiarity with Microsoft Office Suite

Working conditions

- Office
- Field/ Community
- Court, visitation, teamings, if invited
- On-call as required (rotating)